



Tucumcari Public Schools

700 West Amarosa Street • P.O. Box 1046
Tucumcari, New Mexico 88401

Ph. 575.461.3910
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Invitation to Quote Tucumcari Public Schools Security Systems Awards 2018 – 2019

Tucumcari Public Schools in conjunction with State of New Mexico, Public School Facilities Authority (PSFA) is seeking quotes to produce secure entry vestibules to monitor and control entry into the below facilities.

Project numbers:

T19-214 Tucumcari Elementary School

This project consists of two, (2) Secure Vestibules. Designated Pre-K - 2 grade entry and 3rd -5th grade entry. Quote shall be in two parts, one for each vestibule clearly identifying the associated entry way by above project number and designation. One or both vestibules may be awarded as needed by Tucumcari Public Schools. These projects involve renovation of existing entryways, spaces and walls in each facility to accommodate installation of new walls, doors, transom windows and control equipment.

T19-215 Tucumcari Middle School

This project consists of one (1) secure vestibule. This project also involves renovation of existing entryways, spaces and walls in the facility to accommodate installation of new walls, doors, transom window and control equipment.

A Mandatory PRE- QUOTE CONFERENCE will be held as follows:

DATE: 7/9/2020 **TIME:** 10:30am

LOCATION: Start at Tucumcari Elementary School, 1620 S. 11th St. followed by Tucumcari Middle School, 1000 S. 5th St.

CITY/STATE/ZIP: Tucumcari, NM 88401

Please respect social distancing and please wear a mask to Pre-Quote Conference

DEADLINE FOR RECEIPT OF QUOTES IS AS FOLLOWS:

DATE: 7/20/2020

DELIVER TO

Tucumcari Public Schools Attention: Veronica Hernandez

700 West Amarosa Street * PO Box 1046

Tucumcari, NM, 88401

Ph. (575) 461-3910

v.hernandez@tucumcarischools.com

“EXCELLENCE IN EDUCATION”

Late Quotes will not be accepted. It is the responsibility of the Offeror to ensure that quotes are delivered on time to the correct electronic website or District address stated above.

Project requirements:

Successful vendor at no additional cost other than indicated on Quote.

Shall:

- Be fully licensed and insured locally and in State of New Mexico for work at public schools.
- Be or shall be registered with State of New Mexico to receive electronic payment for materials and services rendered.
- Enter into a contract agreement with District and PSFA.
- Produce professional grade permit/record prepared by licensed professional and all necessary construction documents.
- Obtain any and all required licenses / permits and agency approvals.
- Maintain safe, clean, orderly work areas and site free of trash construction debris
- Secure work area preventing unauthorized entry by any persons including School staff and students.
- Produce Secure Entry vestibules at Tucumcari Middle School and Tucumcari Elementary School. (Total of 3 vestibules). Provide all materials and perform all work necessary to produce finished fully operational Security vestibules
- Provide minimum of 2 years warranty for all materials and work performed

Shall Not:

- Access any Tucumcari Public School properties at any time other than designated work hours without specific permission of Tucumcari Public Schools
- Disrupt class room, student or staff activities.
- Disrupt or interrupt utilities or other building system serving occupied areas of the facilities during normal operating hours.
- Leave facility UN secured at any time.

Quote Requirements: *(Two quotes required, one for each project.*

The Elementary School project consists of two (2) vestibules shall be quoted vestibule 1 and 2 each quoted separately as part of the total Elementary School quote)

Quotes shall:

- Be on vendor form or letterhead and include business address, contact numbers, New Mexico license, any applicable CES, State Purchasing Agreement, (SPA) numbers.
- Show costs to hire, *(If necessary)* a licensed professional to generate professional grade permit/record drawings and construction documents. *(Shown as a separate Line item).*
- Show Materials and labor costs as separate line items
- Specialized materials such as, doors, windows, glass and frames and associated hardware. Control equipment, and hardware shall be separate line items and include manufacture, part number, cost and quantity per item.
(Note: Manufactures specification sheets for each materials item is required with proposal).
- Costs for all required permits and agency approvals as needed.
(Shown as a separate Line item).
- Include all applicable tax rates and amount
- Provide Warranty information